



Diocese of Arlington
"Encourage and Teach with Patience"

**Educator
Professional Reference Form**

Name of Applicant: _____

Address: _____

Position applying for: _____

Name of Reference: _____

Title: _____

Address: _____

Phone: _____

_____ I waive my option to view this recommendation.

_____ I retain my right to view this recommendation.

Applicant's Signature _____

The applicant named above is applying for a position in a Catholic school and has given your name as a reference. Please answer the following questions to the best of your ability.

	Outstanding	Satisfactory	Limited	No knowledge
Knowledge of Catholic Faith	_____	_____	_____	_____
Practice of Catholic Faith	_____	_____	_____	_____
Teaching Potential or Ability	_____	_____	_____	_____
Knowledge of content area(s)	_____	_____	_____	_____
Classroom Management	_____	_____	_____	_____
Knowledge of curriculum/ instruction/assessment	_____	_____	_____	_____
Cooperation	_____	_____	_____	_____
Responsibility	_____	_____	_____	_____
Interpersonal relationships: Faculty	_____	_____	_____	_____

Students _____

Parents _____

Ability to communicate _____

Professional attitude _____

How long have you known the applicant and in what official relationship? _____

If this individual was employed in your system or school, please specify dates:

From: _____ To: _____

The Witness Statement for those who serve in Catholic education states: "All who serve in Catholic education in the school programs of the Diocese of Arlington will witness by their public behavior, actions and words a life consistent with the teachings of the Church."

Is there any reason you are aware of why the candidate would not be able to abide by this Witness Statement?

Yes No (If yes, please provide an explanation.)

What particular strengths do you think the applicant would bring to the position for which he/she has applied?

What weaknesses does the applicant have that you think would interfere with his/her effectiveness in the position for which he/she has applied?

Would you employ this candidate in the position for which he/she has applied? Yes No

Explain your response:

Date: _____ Signature: _____

Position: _____

Please return to: Diocese of Arlington
Office of Catholic Schools
200 North Glebe Road, Suite 503
Arlington, VA 22203